



# ABOUT BROADLANDS SCHOOL ADVISORY COUNCIL

## WHO WE ARE AND WHAT WE DO

Broadlands School Advisory Council (SAC) is a volunteer group whose role is to support the school. It is open to all parents/guardians at Broadlands. We work with Broadlands teachers and the school administration to raise funds, organize events, and plan exciting and engaging activities so that we can help provide much-needed resources and educational enrichment for every student at Broadlands.

## WHAT SAC SPENDS ITS MONEY ON

All money raised from SAC events is spent on Broadlands students. One of our recent multi-year initiatives was putting aside \$20,000 to supplement funding from the TDSB to improve the schoolyard after removal of the aging playscape last year. The result was a new playscape and a multi-use asphalt basketball court to give our students better and more space to play. Over the past few years, funds raised have also helped support the arts, like the student production of The Lion King and in-school theatre performances, as well as the purchase of audio/visual equipment and risers. We also spent a considerable amount of money on technology, including new computers, charging stations, Coding DASH robots and iPads. Last year, we purchased a number of document cameras to help teachers in class and when teaching moved online.

## WHY YOU SHOULD COME OUT TO MEETINGS

At our meetings we brainstorm ideas, plan upcoming events, decide on how to spend the money and are the first to hear and discuss school news from the administration. It's a great chance to ask questions, be in the know and have your voice heard. We need **YOU** and so we hope you will consider attending our meetings, becoming a volunteer and joining us at our events – everyone is welcome!

Our first meeting of the year will be held virtually on Thursday, September 30, 2021. We meet for approximately 1.5 hours, every month (except December and March). Our virtual meetings have been very well attended. If/when we meet in person, free babysitting is available in the gym for children aged 3 and up. If you **CAN'T ATTEND** meetings, but would love to lend a hand, there are many volunteer opportunities that can be done on your own time. Email us at [broadlandssac2013@gmail.com](mailto:broadlandssac2013@gmail.com) to find out how you can help!

## SAC MAILING LIST, WEBSITE, AND SOCIAL MEDIA

Each year we try to be as eco-friendly as possible and we encourage you to join our email mailing list to stay up to date with upcoming events and activities, meeting dates, and informative school updates. They are typically sent out once or twice a month at most, but you may receive two or three in a week during the run-up to an event. To join our email list, simply sign up via our website, [www.broadlandssac.com](http://www.broadlandssac.com). Our website also provides major updates and access to important files such as budget and year-end reviews, SAC minutes. You can find us on **Facebook (look up BroadlandsPS)**, where we provide regular updates on school news and events, and on **Twitter @sacbroadlands**, where we also share news and tweets from our teachers and the TDSB community.

## CONTRIBUTING TO THE 2020-2021 SCHOOL YEAR

Though SAC traditionally organizes fundraisers like Pizza lunches, Winterfest and Dancefest, this year will again be different due to pandemic safety. We are asking you to please consider making a voluntary contribution towards the 2020-2021 school year in order to ensure that Broadlands SAC can continue to support our students and fund engaging and enriching opportunities for every student at Broadlands.

The **suggested amount is \$25 per student** although any level of contribution is appreciated; every dollar makes a difference. Donations of \$25 or more will receive a tax receipt **ONLY** if paid via [Cash Online](#) or by cheque. If contributing online please note in the comment section that your contribution is intended for SAC. The contribution form can be [filled online here](#).



# SAC 2020-2021 YEAR IN REVIEW

Like schools and organizations everywhere, the 2020/2021 school year was a very different one for Broadlands. We were unable to hold many of our major fundraising initiatives like Pizza/Hot Lunches and the Dance-A-Thon. It has been a very different and much quieter year and a half for parent council. Given the circumstances, we did not really do any fundraising, but we were still able to help with some school purchases.

## HOW DID BROADLANDS SAC RAISE FUNDS IN 2020/2021?

Using funds carried over from the previous year (2019-2020) in addition to some parent donations during the of 2020-2021 school year, SAC was able to purchase:

- Eight document cameras \$1,410.24
- Graduation activities \$200.00

## HOW HAS SAC HELPED FINANCIALLY SUPPORT BROADLANDS STUDENTS IN THE LAST FEW YEARS?

### 1. Enrichment initiatives in Science, Music, Drama, Sports, Technology, and Clubs (cumulative amounts)

- STEM Equipment (computers, laptops, charging station, etc.) \$15,000.00
- Recess Carts (With toys and other recess sports equipment) \$3,500.00
- Music/Drama Risers \$2,800.00
- Prologue (Drama) workshops \$4,000.00
- Water Bottle Refill Station \$2,700.00

### 2. Community Building

- Skating day at Broadlands Community Centre rink for all students
- Free babysitting at SAC-sponsored events

All of this would not have been possible without the tremendous contributions from our many parent volunteers. Thank you to everyone who continue to make life at Broadlands an enriching one for all our students!

If you have any comments or feedback, please send us a message at [broadlandssac2013@gmail.com](mailto:broadlandssac2013@gmail.com).



## VOLUNTEER ROLES AT BROADLANDS SCHOOL ADVISORY COUNCIL (SAC)

Participation as a key member of the SAC is a rewarding activity that will make a difference to your child's school experience. Each year, all parents/guardians are invited to become a candidate for a position as a voting member on the council. Whether your child is attending virtual or in-person classes, you are encouraged to participate.

All parents are welcome to attend any and all meetings and offer input and join in discussions, but voting members are expected to attend regularly throughout the year (at least 50 percent meeting attendance), provide a voice in all school matters and discussions, and have the right to vote on SAC matters and motions held at meetings.

To become a voting member, please complete a [self-nomination form at this link](#) or contact us via email for a paper form, which you can return to the office or to an existing SAC member.

The SAC election and our first council meeting, which will be virtual, will be held on Thursday, September 30th, 2020. A link will be sent out via email ahead of the meeting.

Confirmed voting members may be considered for one of the following executive roles: Chair/Co-chair, Vice-chair, Treasurer, Secretary (See included nomination form for a description of roles). **It is anticipated that for the upcoming school year, we will need new council volunteers.**

For more information on the election process, please review the Broadlands SAC school council by-laws. <https://www.broadlandssac.com/council-bylaws>.

**In a typical year, there are many other volunteer roles which do not require election or regular meeting attendance. For example:**

- Committee member (Winter/Spring Fair, Fundraising, Pizza/Hot Lunches, etc.)
- Communications (Website/Newsletter/Social Media)
- Scholastic Book Club
- Graduation Committee

## **SAC OFFICERS/ROLES & RESPONSIBILITIES**

A school council shall have a chair OR two co-chairs, a secretary and a treasurer. A Deputy-Chair with previous executive experience may be useful in years where the executive team is made up of new parent volunteers or when there is only one chair.

### **The Chair/Co-chair of the school council shall:**

- Ensure that the SAC follows the established by-laws and understands the role of the SAC in the overall operations of the school
- Ensure ALL SAC executive familiarize themselves with the 'School councils – A guide for members'
- Call school council meetings by setting the dates for the meetings at the first meeting of the year
- Prepare the agenda for school council meetings in consultation with the school principal
- Ensure that the minutes are recorded and maintained for the year
- Ensure regular communication with the larger school community
- Keep track of member attendance and creatively motivate members to participate in meetings and events
- List and revise all SAC activities at the beginning of the year

### **The Deputy-Chair of the school council shall:**

- Regularly communicate with Chair/Co-Chairs and remain up to date with live issues;
- Assume the duties of the Chair/Co-Chairs in his/her absence; and
- Assist the Chair in executing responsibilities.

### **The Secretary of the school council shall:**

- Ensure that the minutes of the meetings are recorded, maintained and reported each meeting
- Maintain minutes at the school of all meetings for a minimum of 4 years
- Have available at the meetings the minute book, Board Policies, Governments
- Regulations and procedures pertinent to the school council and any materials that relate to the agenda items
- Inform SAC members of the meeting one week in advance along with the agenda and minutes from previous meeting (to be approved)

### **The Treasurer of the school council shall:**

- Receive ALL monies
- Draw and co-sign cheques for payment of authorized expenditures
- Ensure the financial records of the school council are maintained and reported monthly



## Shop online, fundraise for Broadlands

Do a lot of online shopping? Shopping for Birthdays, Christmas, and other holidays? Here's a chance to do all that and effortlessly help Broadlands too! When you shop with the following organizations and retailers below, a percentage of the sales will go to the school. Visit <https://www.broadlandssac.com/shop-and-fundraise> and follow the links, instructions, and sign up!

### **FlipGive**

Shop online and/or buy gift cards at tons of retailers including Amazon, Apple, and Gap, Indigo, The Bay and many more. Purchases can earn up to 30% cash back for the school. They have promotions, great deals, and discounts throughout the year, and ahead of holidays and other special events.

Join in one of 2 ways (download the app or join online) with the following code: GBBCZX  
Instructions are on our website: <https://www.broadlandssac.com/shop-and-fundraise>

**Always losing stuff? We've also got your choice of label companies:**

### **Loveable Labels**

[www.BroadlandsPS.lovablelabels.ca](http://www.BroadlandsPS.lovablelabels.ca)

### **Oliver's Labels**

<http://www.oliverslabels.com/BroadlandsSAC>

### **Mabel's Labels**

Access the fundraising campaign in one of the following two ways:

1. Go to [campaigns.mabelslabels.com](http://campaigns.mabelslabels.com) and choose "your organization" from the School/Organization list.
2. Visit [mabelslabels.com](http://mabelslabels.com), press the "Support A Fundraiser" button and choose "your organization" from the list.